

# CREWE AND NANTWICH TWINNING ASSOCIATION

## CONSTITUTION

### **1. TITLE**

The title of the Association shall be the Crewe and Nantwich Twinning Association.(CANTA)

### **2. AIMS**

The aims of the Association shall be to promote and foster friendship and understanding between the people of Crewe and Nantwich and those of other nations, including the citizens of Macon, France and Bischofsheim, Germany. In particular:-

- (a) to encourage visits by individuals and groups and the development of personal enrichment and contacts and by so doing to broaden mutual understanding of social, cultural, educational, recreational, civic and commercial activities;
- (b) to organise fund-raising activities to support the aims of the Association;
- (c) to promote or support such other activities as may further the aims of the Association

### **3. ORGANISATION**

#### **(a) President of the Association**

The Mayor of the Borough of Crewe and Nantwich shall be the President of the Association

#### **(b) Vice-Presidents of the Association**

Vice-Presidents of the Association may be appointed annually at an Annual General Meeting. Vice-presidents will be invited to attend Management Committee Meetings

#### **(c) Officers of the Association**

The officers of the Association shall be elected annually by the Management Committee and shall comprise the Chairman, Vice-Chairman, Hon Secretary, Hon Treasurer, Publicity Officer, Fund Raiser and such other officers as the Management Committee may from time to time appoint.

#### **(d) Management Committee.**

The affairs of the Association shall be conducted by a Management Committee The Committee shall have all the powers conducive or incidental to the attainment of the aims referred to and to the management and control of the affairs of the Association.

The Management Committee shall consist of up to 20 persons. One Member of the Management Committee shall be appointed by Crewe and Nantwich Borough Council, with the remaining members being appointed by the Association, being broadly representative of organisations, education, trade and commerce and individuals.

Casual vacancies shall be filled by the Management Committee.

The Management Committee shall have the power to co-opt persons. Co-opted Members shall have the right to take part in discussions but not vote. Co-opted Members shall continue to serve on the Management Committee until the date of the Annual General Meeting following their co-option.

The Management Committee shall have the power to set up sub-committees with the authority to make decisions on matters delegated to it by the Management Committee. The quorum of any sub-committee shall be one third of the voting members.

#### **4. MEMBERSHIP.**

Membership of the Association shall be open to all persons in the Borough of Crewe and Nantwich and any other persons who are sympathetic to its aims. Corporate Membership shall be open to all organisations, businesses and educational establishments operating within the Borough.

The Annual subscription, if any, for individual or corporate membership of the Association shall be determined at the Annual General Meeting.

The Management Committee shall have the power to exclude any person from membership.

#### **5. MEETINGS**

Following its inauguration, the Association shall meet annually within a period of fifteen months. The Management may call further meetings of the Association during the year.

The Mayor shall chair the inaugural meeting of the Association. Future meetings of the Association will be chaired by the Chair of the Management Committee.

A quorum for meetings of the Association shall be one quarter of those members attending and eligible to vote.

The Management Committee shall meet at least quarterly and the Honorary Secretary shall give all members of the Management Committee not less than seven days' notice of the date and place of each meeting and an agenda of the business to be transacted at such meeting.

The quorum for meetings of the Management Committee shall be one third of those members attending and eligible to vote.

Decisions shall be made by the majority of votes of those present at the meeting and entitled to vote.

#### **6. VOTING**

Each Member and each corporate member shall have the right to exercise one vote at any General Meeting. Only members present at a meeting shall have the right to vote. The Chairman shall have a casting vote.

## **7. FINANCE**

The Association's financial year shall run from the 1<sup>st</sup> April in each year to the 31<sup>st</sup> March in the following year.

The income and property of the Association shall be applied solely towards carrying out the aims of the Association as set forth in this Constitution.

At a meeting of the Management Committee following the end of each financial year an audited statement of accounts and balance sheet for the previous year shall be presented. The Management Committee shall have the power to invest any of the funds of the Association in such security or securities as the Committee may decide.

The president shall in each year appoint Honorary Auditors, not exceeding two in number

## **8. AMENDMENTS OF CONSTITUTION**

Amendments of the Constitution may be made only at a meeting of the Management Committee by a majority of not less than two-thirds of votes of those present and entitled to vote. Notice of the proposed amendments shall be circulated to all officers and members of the Committee not less than seven clear days before the meeting.

## **9. DISSOLUTION OF THE ASSOCIATION**

In the event of the Association being dissolved, any property or monies remaining after its debts and liabilities have been settled shall be transferred to some purpose or organisation whose aims correspond as nearly as possible with those of the Association or , alternatively, in the absolute discretion of the Management Committee, to a charity or charities.

**January 2004**